

SVKM's NMIMS Deemed to be University

Anil Surendra Modi School of Commerce (Mumbai Campus)

M. Sc. Finance (Batch 2020-22)

1. Introduction:

This booklet gives information about the Admission Procedure for M.Sc. Finance – Mumbai Campus. This is a full time two years course, comprising of four semesters.

2. Program & Intake:

Program	Mumbai Campus
M.Sc. Finance	30

Admission for M. Sc. Finance program through **Written Test & Personal Interview** conducted by NMIMS

3. Important Dates:

Start date for online Registration : Saturday, 22nd February'2020
Last date for online Registration : Sunday, 03rd May'2020
Entrance Test : Saturday, 16th May'2020

4. Eligibility criteria: (Fulfillment of all / applicable conditions mandatory)

- 4.1 The candidate must be a graduate in any stream from a recognized University and must have cleared the graduation in their first attempt. They must have obtained a minimum of 60% aggregate marks in their graduation.
- 4.2 Candidate must have done a course in Mathematics or Statistics in their 10+2 or equivalent examination **AND** at the Graduation level.
- 4.3 Candidate appearing for the final examination of their Bachelor's degree are eligible to apply. If selected, provisional admission will be given subject to clearing the final examination. Fees will be accepted from such candidates but their admission will be confirmed on the submission of final mark sheet within given due date.
- 4.4 Selected candidates must upload all the mandatory documents at the time of admission. Migration certificate to be submitted in original by 30th September'2020. Failing to meet this requirement, will result in the cancellation of admission and the fees paid will not be refunded.
- 4.5 At the time of admission, candidate has to upload semester-wise / trimester – wise / consolidated (only if individual mark sheets are not issued by University / Institute) mark sheets of all years of the college from which he / she is graduated. In case of internet copy of mark sheets, attested by Principal with official seal is mandatory.

- 4.6 In case the mark sheet issued by applicable board / University is in percentile/s or Grade point the actual aggregate percentage of all subjects appeared by the candidate will be taken into consideration.
- 4.7 The candidates, who have passed or, have appeared for graduation examination from a University where Grade Point Average is given, must upload the equivalent percentage for the GPA / CGPA obtained in writing from the University concerned.
- 4.8 Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their examination from Overseas Universities.
- 4.9 Candidates who have cleared their graduation through distance learning and correspondence course externally from a recognized University are eligible to apply & register as per UGC guidelines.
- 4.10 It is the sole responsibility of the candidate to ascertain whether they possess the necessary and requisite qualification for the admission at NMIMS, as verification of the documents is done at the time of final admission.

5. Admission Process:

5.1 Online Registration & Payment of Registration:

- Visit www.nmims.edu for online registration
- Before filling the online form, please read all the instructions carefully mentioned in the instruction sheet, important dates and also Terms & Condition given in the online application form.
- Online Registration Fee of Rs.1800/- plus applicable taxes (Please refer online registration for payment details.)
- Registration Fee is non-refundable.

5.2 Call Letter:

- Candidates who are registered successfully will be called for Written Test & Personal Interview. On the basis of information indicated in the Application Form, call letter for personal interview & venue will be communicated to the candidate as per important dates through the NMIMS website.
- Candidates are required to download the call letter from our website www.nmims.edu and upload below mentioned document. No separate call letter will be mailed or posted to the candidates.

List of Documents:

- 1) Copy of duly filled online application form
- 2) 10th mark sheet & passing certificate
- 3) (10+2) or equivalent mark sheet and passing certificate
- 4) Degree mark sheet & Degree certificate

- Candidate's application form will not be considered if they fail to upload the above mentioned documents till Friday, 14th May'2020 by 12.00noon
- No candidate without call letter will be permitted to appear for the written test & personal interview.
- Candidate must carry any one requisite original ID proof for appearing for the written test & personal interview.

List of ID proof:

1. Voters ID
2. Passport
3. School/College ID
4. Aadhar Card
5. Driving License (Learner license will not be accepted)
6. PAN Card

6. Selection Process:

Written Test : Maximum Marks 70
 Personal Interview : Maximum Marks 30

- Final merit list will be prepared on the basis of the marks obtained in the Written Test & Personal Interview.
- The selection will be solely based on merit.
- The cut-off for deciding the merit shall lie solely with NMIMS.

7. Program Fees for batch 2019: (for information only)

Program fees for 1st year M. Sc. Finance (Batch 2019) were 3,01,500/- p.a
 Fees for 1st year M.Sc. Finance (Batch 2020–22) will be declared at the time of admission.

8. Refund Rule:

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
(1)	100%	15 days or more before the formally-notified last date of admission. (on & before 03rd July'2020)
(2)	90%	Less than 15 days before the formally-notified last date of admission. (04th July to 19th July'2020)
(3)	80%	15 days or less after the formally notified last date of admission. (20th July to 03rd August'2020)
(4)	50%	30 days or less, but more than 15 days, after formally notified last of admission (04th August to 18th August'2020)
(5)	00%	More than 30 days after formally notified last date of admission. (19th August'2020 onwards)

In case of (1) in the table above, the deduction will be 5% of the fees paid as processing charges from the refundable amount, subject to a maximum of Rs 5,000/-.

Note: 1) The above refund rules are as per University Grants Commission (UGC) notification on Refund of Fees and Non Retention of Original Certificates of October, 2018 and are subject to revision as per UGC notification (as applicable).
2) Candidates to refer Important Dates of the respective programme.

9. Important Instructions:

- **For cancellation/ withdrawal of admission:** Withdrawal / cancellation means voluntary withdrawal / cancellation by candidate for any reason. Candidate should email at admissioncancellation@nmims.edu, the soft copy of admission cancellation form duly filled and signed fee paid receipt copy & cancelled cheque (personal account).

The cancellation form is made available on the website (www.nmims.edu & <https://www.nmims.edu/students/>)

For any other query candidate should email at admissionenquiry@nmims.edu

- Please see the important dates and preserve it as a guide. All announcement from the institute will be through its website www.nmims.edu and no individual communication will be sent to the candidates. Kindly check the website regularly for any updates.
- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/ her in the application form is incorrect, his/her application for the admission to the program, even if selected, will stand cancelled and fees will be refunded as per prescribed refund rule.
- Candidate's documents will be verified online (if selected) & if found not eligible, admission will be cancelled and fees will be refunded as per prescribed refund rule.
- Canvassing in any form will disqualify the candidate.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given.
- It is the sole responsibility of the candidate to check whether he/ she is eligible for the respective Program as per the eligibility criteria stated above.