

SVKM's Narsee Monjee Institute of Management Studies
NMIMS's Anil Surendra Modi School of Commerce (Mumbai Campus)

Important date for BBA - Masters in Management Studies Programme - (Batch 2019-21)

Sr. No.	Details	Dates
1.	Call letters available for Personal Interview	Friday, 05 th April'2019
2.	Conduct of Personal Interview	Wednesday, 10 th April'2019
3.	Declaration of I Merit list of candidates selected for admission on website www.nmims.edu at 5:00pm	Thursday, 18 th April'2019
4.	Payment of admission fees (I Merit List) (Time 11:00am to 4:00pm)	19 th April to 29 th April'2019
5.	Commencement of program	Monday, 08 th July'2018
6.	Closure of Admission	Wednesday, 24 th July'2018

***For Payment of Fees Sundays and Holidays Excluded**

Note: The candidates must check his/her eligibility before applying for the course.

Refund Rule:

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
(1)	100%	15 days or more before the formally-notified last date of admission. (on & before 08th July'2019)
(2)	90%	Less than 15 days before the formally-notified last date of admission. (09th July to 24th July'2019)
(3)	80%	15 days or less after the formally notified last date of admission. (25th July to 08th August'2019)
(4)	50%	30 days or less, but more than 15 days, after formally notified last of admission (09th August to 23rd August'2019)
(5)	00%	More than 30 days after formally notified last date of admission. (24th August'2019 onwards)

In case of (1) in the table above, the deduction will be 5% of the fees paid as processing charges from the refundable amount, subject to a maximum of Rs 5,000/-.

Note: 1) The above refund rules are as per University Grants Commission (UGC) notification on Refund of Fees and Non Retention of Original Certificates of October, 2018 and are subject to revision as per UGC notification (as applicable).
2) Candidates to refer Important Dates of the respective programme.

SVKM's Narsee Monjee Institute of Management Studies

Anil Surendra Modi School of Commerce (Mumbai Campus)

Masters in Management Studies Programme (MMS) (Batch 2019-21)

1. Introduction:

This booklet gives information about the Admission Procedure for BBA - Masters in Management Studies (MMS) – Mumbai Campus for the academic year 2019-21. This is a full time two years course, comprising of six trimesters. BBA – MMS is a unique dual degree program offered to BBA students on the basis of Cumulative Grade Point Average (CGPA) at the end of 5th semester.

2. Program & Intake:

Program	Mumbai Campus
Masters of Management Studies (MMS)	60

Admission for BBA - MMS program is through **Personal Interview** conducted by NMIMS

3. Important Dates:

Personal Interview	: Wednesday, 10 th April'2019
Commencement of Course	: Monday, 08 th July 2019
Closure of Admission	: Wednesday, 24 th July 2019

4. Eligibility criteria: (Fulfillment of all / applicable conditions mandatory)

4.1 For the registration to the program, the candidate must be a BBA graduate of NMIMS University with CGPA of 2.75 and above at the end of their Fifth Semester Examination.

4.2 To be admitted for the program the candidate must have secure CGPA of 2.75 & above in its final semester examination along with clause 4.1.

4.3 Selected candidates must produce all the mandatory documents at the time of admission.

4.4 It is the sole responsibility of the candidate to ascertain whether they possess the necessary and requisite qualification for the admission at NMIMS, as verification of the documents is done at the time of final admission.

5. Administration Charges: Administration Fees of Rs. 2,000/- paid in cash / Demand draft in favor of "SVKM'S NMIMS" at the time of personal interview. Administration Fee is non-refundable.

6. Selection Process:

All eligible candidates who are registered successfully will be called for a Personal Interview conducted by NMIMS.

- Candidates are required to download the call letter from website www.nmims.edu. **No separate call letter will be mailed or posted to the candidates.**
- Personal Interview: Maximum Marks 50
- The Personal Interview process will assess candidates based on the following mentioned attributes:
 - **Communication Skills**
 - **Subject Knowledge**
 - **General Awareness**
 - **Personality and Attitude**
- Final merit list will be prepared on the basis of the marks obtained in the Personal Interview.
- The selection will be solely based on merit.
- The cut-off for deciding the merit shall lie solely with NMIMS.

7. Program Fees: (for information only)

Program fees for 1st year MMS program (Batch 2018) was Rs.6,00,000/- p.a.

Fees for 1st year MMS (Batch 2019–21) will be declared at the time of admission.

8. Refund Rule:

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
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Note: 1) The above refund rules are as per University Grants Commission (UGC) notification on Refund of Fees and Non Retention of Original Certificates of October, 2018 and are subject to revision as per UGC notification (as applicable).
2) Candidates to refer Important Dates of the respective programme.

9. Important Instructions:

- For Cancellation of admission: Cancellation request letter & original fee receipt to be scanned and sent by courier/post to Mumbai address as below:
To,
NMIMS, Admission Department
SVKM's Narsee Monjee Institute of Management Studies
V.L. Mehta Road, JVPD Scheme,
Vile Parle (West), Mumbai 400 056.
The cancellation form is made available on the www.nmims.edu
- Please see the important dates and preserve it as a guide. All announcement from the institute will be through its website www.nmims.edu and no individual communication will be sent to the candidates. Kindly check the website regularly for any updates.
- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/ her in the application form is incorrect, his/her application for the admission to the program, even if selected, will stand cancelled and fees will be refunded as per the refund clause.
- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible, admission will be cancelled and fees will be refunded as per the refund rule clauses.
- Canvassing in any form will disqualify the candidate.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given.
- It is the sole responsibility of the candidate to check whether he/ she is eligible for the respective Program as per the eligibility criteria stated above.